



28-48 Barbados Avenue, Kingston 5, Jamaica  
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\*Please read Note 1-3 below before completing this form.  
 \*This request must be authorized by the policy owner.

**FUND ALLOCATION CHANGE FORM**

NAME			
CLIENT #		POLICY #	
TERRITORY		CURRENCY	

**COMPANY ALLOCATION SPLIT?** YES  NO

IF NO, PLEASE ENTER YOUR OWN FUND ALLOCATION SPLIT BELOW:

FUND	CURRENT FUND SPLIT	NEW FUND SPLIT
BALANCED FUND		
EQUITY FUND		
FIXED INCOME FUND		
FOREIGN CURRENCY INDEX FUND		
INTERNATIONAL EQUITY		
MONEY MARKET		
TOTAL		

\_\_\_\_\_  
Request Date  
\_\_\_\_\_  
Effective Date

\_\_\_\_\_  
Signature of Owner

**FUND TRANSFER FORM**

NAME			
CLIENT #		POLICY #	
TERRITORY		CURRENCY	

INDICATE BELOW THE MANNER IN WHICH YOU WUOLD LIKE YOUR FUNDS TRANSFERRED.

FUND	TRANSFER UNITS FROM:		TRANSFER UNITS TO:	
	AMOUNT	%OF FUND	AMOUNT	%OF FUND
BALANCED FUND				
EQUITY FUND				
FIXED INCOME FUND				
FOREIGN CURRENCY INDEX FUND				
INTERNATIONAL EQUITY				
MONEY MARKET				
TOTAL				

\_\_\_\_\_  
Request Date  
\_\_\_\_\_  
Effective Date

\_\_\_\_\_  
Signature of Owner

**NOTES:**

- The **FUND ALLOCATION CHANGE FORM** is used to indicate how future deposits are to be applied to the unit account. The percentage of the deposit to be applied to each fund entered into the column NEW FUND SPLIT. The total of all percentages must not exceed 100%.
- The **FUND TRANSFER FORM** is used when a transfer of existing units is being requested. The transfer can be specified in terms of:
  - An amount of unit value, using the AMOUNT columns. The value in the Amount column cannot exceed the values currently reflected in the funds individually or totally.
  - The percentage amount of unit value, using the %OF FUNDS columns. The total percentage of the TRANSFER UNITS TO: section must equal 100%.
- There is a charge for the service of transferring existing units from one fund to another. The charge depends on how frequently such transfers are requested and is a percentage amount applied to the amount of money transferred. The chargers are subject to change without notice.